

**Topeka Town Council**  
**124 E. Lake Street, Topeka, Indiana**  
**General Meeting Minutes, October 12, 2020 at 4:00pm**

Pledge of Allegiance to the Flag

Call to order by Council President Ron Troyer – Common Council Meeting

**Roll Call**

Present: Council Member Ron Troyer, Adam Lambright, Ron Eash and Ray Folk, Town Manager Stewart Bender, and Clerk Treasurer, Naomi Miller

Absent: Council Members Justin Geigley

Others in attendance: Casey Erwin with DLZ, Rick Pharis with Triad, Steven Clouse, Galen Miller, Deborah Jones

Attendance via Zoom: Mike Blee with Ideal, Town Attorney Bill Eberhard and Buddy Miller

**Minutes from previous meeting of September 28, 2020**

Motion to Approve: Ray Folk                      Second: Ron Eash                      Vote: All Ayes

**Stewart Bender, Town Manager/Fire Chief**

Quote for a school sign from Astro Optics, LLC for \$2,906

Motion to Approve: Ray Folk                      Second: Adam Lambright                      Vote: All Ayes

**Dutch Village Mobile Home**

- A letter of recommendation is requested
- A new site plan was shared with the council

Motion for a Positive Recommendation: Ron Eash                      Second: Ray Folk                      Vote: All Ayes

**Curb Cut Request – Save-a-lot**

- Seeking approval for a curb cut
- Additional parking is planned on the empty lot
- Final plans and drainage will be presented at a later date; preliminary plan was shared with council

Motion to grant approval on the curb cut: Adam Lambright                      Second: Ron Eash  
Vote: 3 Ayes; 1 Nay

**Rezoning – Wastewater Plant**

- Currently the plant is zoned an S-1
- Petition to Rezone to a I-1

Motion to submit for rezoning with the county: Adam Lambright                      Second: Ray Folk  
Vote: All Ayes

#### Lagoon Closure Plan Sampling

- A quote from Loughheed Engineering for Lagoon Closure Plan Sampling (54 boring's) of \$31,930  
Motion to proceed: Ray Folk                      Second: Adam Lambright                      Vote: All Ayes

#### Casey Erwin with DLZ

- Pay Ap 4 presented to council for \$314,820.04  
Motion to accept: Ray Folk                      Second: Ron Eash                      Vote: All Ayes

#### 2020 CCMG

- North Main Street road work for 2021
- Total cost \$1,288,000      Max CCMG amount \$966,000      Town Match \$322,000
- Seeking approval to submit for the grant

Motion to proceed and forward to RDC: Ron Eash                      Second: Adam Lambright                      Vote:  
All Ayes

#### Consumption Report

- Report created for water loss audit – shared with council for review

#### Clerk-Treasurer

Claim Register – APV 13192 – 13267 with the exception of APV 13257 to not be paid as per Wastewater Superintendent McDonald.

Motion to Approve: Ron Eash                      Second: Ray Folk                      Vote: All Ayes

#### New Employee Handbook

- Due to laws, Resolution 2020-17, Amending the Police Department Take Home Vehicle Program was needed to match the handbook  
Motion to Approve: Ray Folk                      Second: Ron Eash                      Vote: All Ayes
- DOT – A discussion was had on making our vehicles DOT certified
  - Ray Folk made a motion to leave DOT out of the handbook
    - Motion died
  - Motion to put DOT in the handbook and have our truck(s) certified  
Motion: Ron Eash                      Second: Adam Lambright                      Vote: All Ayes
- Updates to the handbook will be made and resubmitted to council for final approval

#### Liability and Workers Comp Renewal

- An emergency vote was taken on September 31<sup>st</sup> via phone to keep the workers comp coverage for the town.
  - The town is now in the Assigned Risk Pool due to high number of claims. A 50% deposit is required.
  - Ron Troyer, Adam Lambright and Justin Geigley responded with recommendation to pay the 50% to keep coverage
- An in-person vote was taken on the renewal of coverage for the town.

Motion to keep with Selective and the Assigned Risk Pool: Ron Eash                      Second: Adam Lambright                      Vote: All Ayes

#### Resolution 2020-16, A Resolution to Reduce Funds for Cum Fire and Cum Sewer, both for \$20,000.

- The reduction of funds in the 2020 budget will allow the Clerk-Treasurer to budget for those funds in 2021.

Motion to Approve: Ray Folk                      Second: Ron Eash                      Vote: All Ayes

Council President Ron Troyer opened the 2021 Budget Adoption Hearing

- The hearing for the 2021 Budget offered the public an opportunity to be heard. As there were no public comments, the public hearing was closed.

Motion to Approve: Ron Eash

Second: Ray Folk  
All Ayes

Abstain: Adam Lambright

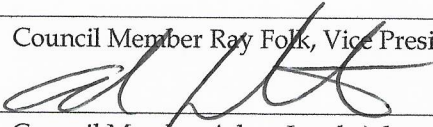
Vote:


**Adjournment**

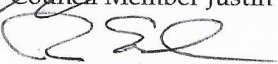
- 5:15pm
- Next General Council meeting: October 26, 2020 at 4p.m.

  
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Council Member Ron Troyer, President

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Council Member Ray Folk, Vice President

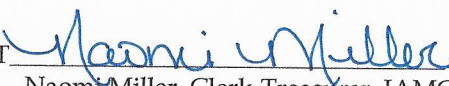
  
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Council Member Adam Lambright

  
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Council Member Justin Geigley

  
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Council Member Ron Eash



ATTEST

  
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Naomi Miller, Clerk-Treasurer, IAMC