

Topeka Town Council
124 E. Lake Street, Topeka, Indiana
General Meeting Minutes, February 8, 2021 at 4:00pm

Pledge of Allegiance to the Flag

Call to order by Council President, Ron Troyer – Common Council Meeting

Roll Call

Present: Council Member Ron Troyer, Ray Folk, Ron Eash, Adam Lambright, Town Manager Stewart Bender, Clerk Treasurer, Naomi Miller and Town Attorney, Bill Eberhard

Others in attendance: Marshal Stan Strater, Amy Oberlin, Casey Erwin with DLZ, Harold Gingerich, Doug Fought and Cyndi Sadewasser

Attendance via Zoom: Tyler Coffel with Baker Tilley, Ross Hagen with Baker Tilley and James McDonald, Wastewater Superintendent

Not in attendance: Justin Geigley, Council Member

Minutes from previous meeting of January 25, 2021

Motion to Approve: Ray Folk Second: Ron Eash Vote: All Ayes

Naomi Miller, Clerk-Treasurer

Claim Register – APV 13684 – 13749

Motion to Approve: Ron Eash Second: Ray Folk Vote: All Ayes

Authorization to create a Town lockbox

- 5x10 Lockbox with a monthly auto pay cost of \$48
 - Store titles, warranties, deeds etc.
- Resolution 2021-22, A Resolution Authorizing Creation of a Town Lockbox
 - Town Manager and Clerk-Treasurer will have access rights
 - Keys to be left in the Town Hall Safe

Motion to Approve: Adam Lambright Second: Ron Eash Vote: All Ayes

Stewart Bender, Town Manager/Fire Chief

Land Variance

- Mark Yoder, Eden Drive requests to put in a meat processing facility
 - Dirt road South of West Lake
 - Aware he will need to put a grease trap in
- A land use variance will be required by the county, not zoned for a butcher shop
 - Sewer is stubbed across the road and water is on owner's side

Motion to Approve: Ron Eash Second: Adam Lambright Vote: All Ayes

January Fire Department Statement of Activity and Financials emailed to council prior to meeting.

Truck bed cover quote from Chevy for \$1,600, installed

Motion not to exceed the \$1,600 for the new truck bed cover

Motion to Approve: Ray Folk

Second: Ron Eash

Vote: All Ayes

January 2021 Water Consumption reports emailed to council prior to meeting.

DLZ

2021 Schedule of Rates

Motion to Approve: Ray Folk

Second: Ron Eash

Vote: All Ayes

Water Plant Base Bids

- 5 bids were received on February 4, 2021 at 4pm at the Town Hall

James S. Jackson Co., LLC	Fetters Construction, Inc.	Ottenweller Contracting
\$3,462,400	\$3,550,000	\$3,640,000

RE Crosby Construction	Cornerstone Stewards, Inc.
\$3,747,000	\$3,823,000

- Out of the 5 bid packets, 2 were the most responsive, responsible bids completing all the requirements for submission
 - Fetters Construction, Inc.
 - Cornerstone Stewards, Inc.

Motion to accept the bids opened, read aloud on February 4, 2021 and recommend to the RDC: Ray Folk

Second: Adam Lambright

Vote: All Ayes

Motion to accept the bid summary: Adam Lambright

Second: Ray Folk

Vote: All Ayes

Motion to recognize Fetters Construction as the lowest most responsible, responsive bidder: Ray Folk

Second: Ron Eash

Vote: All Ayes

Motion to approve and authorize the post-bid documentation requirements be prepared and submitted to SRF for review and approval: Adam Lambright

Second: Ray Folk

Vote: All Ayes

Baker Tilley

- Alternate #1 for a 40k work allowance, remove or leave
 - Could be considered into the bond as a contingency
- Council agreed to remove the 40k from the work allowance.
- If there is an overage over the 60k the town will pay directly.
- Motion to include Base with alternate 2

Motion: Ray Folk

Second: Adam Lambright

Vote: All Ayes

IDEM Permits

- Still in review
- Final SRF closing is subject to receiving the IDEM permit
 - Submitted December 2, 2020

Ordinance 2021-13, Bond Ordinance, bond anticipation note (band)

- Introduce the bond Ray folk, first reading
- Motion seconded by Adam Lambright

Motion to set final reading on February 22, 2021: Ron Eash

Second: Ray Folk

Vote: All Ayes

Town Marshal, Stan Strater

Hiring of additional Deputy Marshal

Motion to Approve: Ray Folk

Second: Ron Eash

Vote: All Ayes

Other

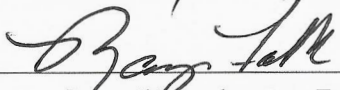
Councilman Ray Folk requested letters to be sent to residence not compliant with horse regulation for the town. A discussion was had on next steps if they do not comply after letter. Option is to write a letter from attorney or county zoning can handle as a zoning violation.

Adjournment

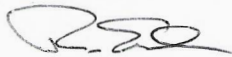
- 4:58pm
- Next General Council meeting: February 22, 2021 at 4p.m.



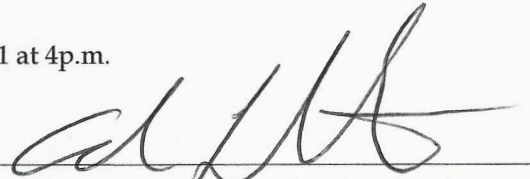
Council Member Ron Troyer, President



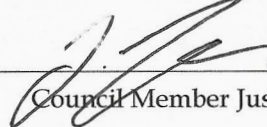
Council Member Ray Folk



Council Member Ron Eash



Council Member Adam Lambright



Council Member Justin Geigley

ATTEST



Naomi Miller, Clerk-Treasurer

