

**Topeka Town Council**  
**124 E. Lake Street, Topeka, Indiana**  
**General Meeting Minutes, October 25, 2021, at 4:00pm**

Pledge of Allegiance to the Flag

Call to order by Council President, Ron Troyer – Common Council Meeting

**Roll Call**

Present: Council Member Ron Troyer, Ray Folk, Steve Schrock, Adam Lambright, and Town Manager Stewart Bender

Others in attendance: Stan Strater, Jr., Town Marshal; Cyndi Sadewasser, Deputy Clerk; Connie Williams, Butch Lehman, Megan Kauffman, Penelope Eash, Isaac Rogers, Brennan Beachy, Kendall Schwartz, Casey Erwin with DLZ; Elijah Hostetler

Attendance via Zoom: Clerk-Treasurer, Naomi Miller; Town Attorney Bill Eberhard

**Minutes from previous meeting of October 11, 2021, for Common Council Meeting**

Motion to Approve: Ray Folk                      Seconded: Steve Schrock                      Vote: All Ayes

**Naomi Miller, Clerk-Treasurer**

Claim Register – APV – 14224 - 14772

Motion to Approve: Adam Lambright                      Seconded: Ray Folk                      Vote: All Ayes

**Cyber Insurance**

- Quote for \$10,301.25 through our current agent for InsureTrust
- Cyber insurance across the country is rising due to high amount of claims
- Goal for the town in 2022 is to have a multi-factor authentication in place to lower the cost.
- Motion to accept the quote and continue with the cyber coverage

Motion: Ray Folk                      Seconded: Steve Schrock                      Vote: All Ayes

**Additional Appropriations**

- State Board of Accounts stated the town was 2 days short in the advertisements passed in September.
- Proper advertisement time on this presentation
- Motion to adopt Ordinance 2021-25 for Additional Appropriations

Motion: Steve Schrock                      Seconded: Ray Folk                      Vote: All Ayes

Stewart Bender, Town Manager/Fire Chief

Connie Williams

- Driveway's on North Main were layed out, so a few residence pulled in behind their homes using utility easement while the driveways set
- Caused deep ruts in neighbors yards and asking who will fix it
- Council Troyer stated this will be fixed in the spring with agreements from other council members
- Manager Bender will look into the storm drain next to Williams driveway

Road Lines

- Quote for East Lake Street town line out to State Road 5 center lane, buggy lane, turn lane minus the current road work needing lined.
- \$6,508.64 from Traffic Control Specialists, Inc.
- \$85% will go under TIF, \$5,552.34
- General amount to consider is \$976.30

Motion to approve: Steve Schrock

Seconded: Adam Lambright

Vote: All Ayes

Lagoon Closure

- Proposal for additional sampling at a depth of 2-3 feet
- Two options available for closure
- #1 Remove dirt until good testing results for a clean closure
  - Clean closure – get rid of all material; do testing in lagoon and show the various metal and solids are gone, no restrictions on the use.
- #2 Switch from a clean closure to a risk-based closure.
  - Risk based – existing soil is basically ok, but there on ongoing testing needed done in the future such as ground water sampling. Could be used for industrial.
- Proposing to take some ground water samples from both lagoons. If there is no impacted to the ground water, closure can happen under the risk based.
- Risk based is what Stewart recommends if we can pass the testing.
- Motion for more testing

Motion: Adam Lambright

Seconded: Ray Folk

Vote: All Ayes

Utility Assistance

- Indiana Housing and Community Development
- Offering to low-income housing water assistance program (LIHWAP) for the 2021-2022 Program Year
- This is a temporary emergency water/wastewater program for families in need
- One-time benefit for eligible households who have been disconnected or are on disconnect notice for arrearages in their utilities
- Motion to sign the Memorandum of Agreement due by November 1st

Motion: Ray Folk

Seconded: Steve Schrock

Vote: All Ayes

Main Street Road Work Update

- Pay Ap 5 to Pulver was presented to council from Casey Erwin with DLZ totaling \$131,468.76
- \$75,695.81 retainage is being held
- Motion to approve payment of Pay Ap 5 to Pulver

Motion: Ray Folk

Seconded: Steve Schrock

Vote: All Ayes

Water Plant update

- Water Plant completion is scheduled for late April

Healthy Resource Hub Update

- Stewart recommends we should have another Executive Meeting with Ryan and Developer between Town Council and RDC
- Stewart will get with Ryan to set up a meeting with everyone

Stan Strater, Jr., Town Marshal

Marshal Strater thanked the Clerk-Treasurer for her submission of the US Department of Justice grant application that was approved for purchasing a vest for our officers.

ERT Vest Quote

- Tracey is part of the County ERT, critical response team
- Training is done monthly in full gear
- Tracey needs a special ERT vest for this training
- Quote from The Professional uniform Company \$4,080
- Motion to approve the purchase

Motion: Ray Folk

Seconded: Steve Schrock

Vote: All Ayes

Updates on town matters the police are looking into such as burning leaves within town limits and farm animals.

Bill Eberhard, Town Attorney

- Closing date on old Fire Station is set for Thursday, October 28th at 1pm.
- Motion made allowing Ron Troyer, Council President as authorized to execute deed and disclosure statements
- Motion made for Stewart Bender, Town Manager, to attend closing and sign any other documents necessary to complete the sale of the old fire station on behalf of the Town Council.

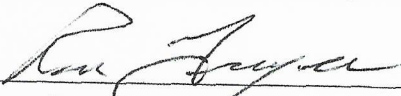
Motion: Ray Folk


Seconded: Steve Schrock

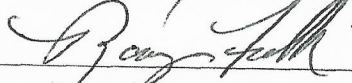
Vote: All ayes


Adjournment

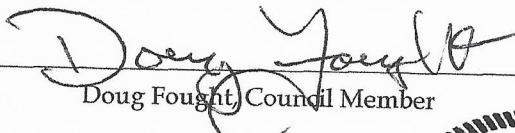
- 4:41 pm
- Next General Council meeting November 8, 2021, at 4p.m.


  
Ron Troyer, Council President

  
Adam Lambright, Council Vice-President

  
Ray Folk, Council Member

  
Steve Schrock, Council Member

  
Doug Fought, Council Member

  
Cynthia Sadewasser, Deputy Clerk

