

Topeka Town Council

124 E. Lake Street, Topeka, Indiana

General Meeting Minutes October 23, 2023 4:00pm

Pledge of Allegiance to the Flag

Call to order by Council President, Doug Fought

Roll Call

Present: Council Member Steve Schrock, Doug Fought President; Adam Lambright Vice President, Ray Folk, Town Attorney Charity Murphy, Lea Parks Clerk-Treasurer

Others in attendance: Marshal Stan Strater Jr, Harold Gingerich, Casey Erwin DLZ, Mark Webster, Jace Lance

Minutes from previous meeting of October 09, 2023, for Common Council Meeting

Motion to Approve: Steve Schrock Seconded: Adam Lambright Vote: All Ayes

Lea Parks, Clerk-Treasurer

- **Claims**

Motion to Approve: Ray Folk Seconded: Steve Schrock Vote: All Ayes

- **Adoption for the 2024 Budget - 3**

Ayes; 1 Abstain; 1 Absent
Motion to Approve: Steve Schrock Seconded: Adam Lambright Vote: All Ayes

- **Minutes from Executive Session on October 2, 2023**

Motion to Approve: Adam Lambright Seconded: Ray Folk Vote: All Ayes

- **Salary Ordinance for 2024 - Full Time Employees \$2,600.00 averaging out over the course of the year. Part Time/Seasonal Employees \$16.00 Per Hour. Street Superintendent upon Anniversary date of hire on 4/11/23 will prorate for the rest of the 2024 year for the \$1,960.00 amount. Clerk Treasurer upon Anniversary date of hire 3/20/23 will prorate for the rest of the 2024 year for the \$2,120.00 amount. Water Superintendent to receive a one time straight check in the amount of \$2,600.00 for 2024.**

Motion to Approve: Ray Folk Seconded: Steve Schrock Vote: All Ayes

- **Employee Handbook - Updating Discussion - 303 Vacation Handbook Years of Continuous Service needs to have Anniversary Date worded in column. 305 Holidays - Full Time Employee - Nonexempt - Get Holiday Pay Plus Time and Half for Hours Worked. Exempt Employee will receive Holiday Pay.**

Motion to Approve: Steve Schrock Seconded: Adam Lambright Vote: All Ayes

- **Town of Topeka Code of Ordinances - Spending Ordinance - Purchases Current amount is \$25,000.00 - Changing that amount to \$5,000.00 and to get 3 Quotes.**

Motion to Approve: Ray Folk Seconded: Steve Schrock Vote: All Ayes

Stewart Bender, Town Manager/Fire Chief

- 218 Yoder - Sidewalk - Town of Topeka approved to pay \$997.17
Motion to Approve: Ray Folk Seconded: Steve Schrock Vote: All Ayes
Abstained: Adam Lambright
- Floodplain Ordinance - Tabled till Next Council Meeting
Motion to Approve: Ray Folk Seconded: Steve Schrock Vote: All Ayes
- FCI - Pay App #10 - Recommendation to RDC
Motion to Approve: Ray Folk Seconded: Adam Lambright Vote: All Ayes

Town Marshal

- Camera at 4-Way Stop Light - Quote \$4,315.05
Motion to Approve: Adam Lambright Seconded: Ray Folk Vote: All Ayes
- Recycling Bins - 360 Camera - Cost not to go above \$5,000.00 for 2 Cameras
Motion to Approve: Ray Folk Seconded: Adam Lambright Vote: All Ayes
- Console Computer System in 2023 Chevy Tahoe - Getac Tablet, Swing Arm - Quote \$1,259.00

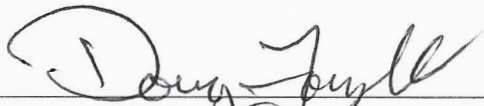
Town Attorney

- Purchase Agreement Positive Recommendation to RDC - Tabled till next RDC Meeting
Motion to Approve: Ray Folk Seconded: Steve Schrock Vote: All Ayes
- Conflict Resolution Ordinance - Tabled till next meeting
Motion to Approve: Ray Folk Seconded: Adam Lambright Vote: All Ayes

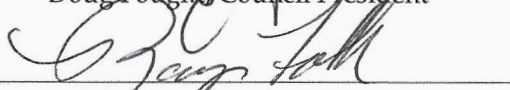
Other

Adjournment

- Doug Fought closed the Council Meeting at 5:31pm
Motion to Approve: Steve Schrock Seconded: Ray Folk Vote: All Ayes
- Next General Council meeting October 23, 2023, at 4p.m.



Doug Fought, Council President

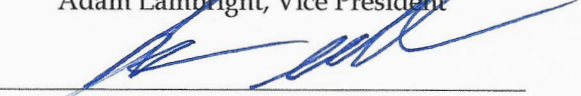


Ray Folk, Council Member

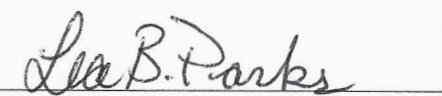
Ron Troyer, Council Member



Adam Lambright, Vice President



Steve Schrock, Council Member

ATTEST 

Lea Parks, Clerk Treasurer