

Topeka Town Council

124 E. Lake Street, Topeka, Indiana

General Meeting Minutes January 8, 2024 4:00pm

Pledge of Allegiance to the Flag

Call to order by Clerk Treasurer, Lea Parks

Roll Call

Present: Council Member Steve Schrock, Doug Fought; Ray Folk, Marlynn Mast, Adam Lambright, Lea Parks Clerk-Treasurer

Others in attendance: Via Zoom Town Attorney Bill Eberhard, Stewart Bender Town Manager, DLZ Casey Erwin; Cyndi Sadewasser Deputy Clerk, Mark Webster, Harold Gingerich, Corey Hoopingarner, James McDonald, Mika Eudy, Greg Strawser

- Members of Topeka Town Council were sworn in for 2024 by Clerk Treasurer
- The 2024 Nepotism forms were signed by Council and Clerk Treasurer

Officer Election for 2024

Nomination for Council President

Motion to Nominate Doug Fought: Steve Schrock Seconded: Adam Lambright Vote: All Ayes

Nomination for Council Vice-President

Motion to Nominate Adam Lambright: Steve Schrock Seconded: Ray Folk Vote: All Ayes

Nomination for Secretary for Town Council and Park Commission

Motion to Nominate the Clerk Treasurer: Adam Lambright Seconded: Ray Folk Vote: All Ayes

Appointment of Commissioners for Fire, Police, and Employees

Motion to Combine Commissioners: Steve Schrock Seconded: Ray Folk Vote: All Ayes

- Fire & Police Commissioner: Ray Folk
- Park & Street Commissioner: Marlynn Mast
- Water & Wastewater Commissioner: Steve Schrock

Motion to Approve: Steve Schrock Seconded: Ray Folk Vote: All Ayes

Confirmation of Department Heads for 2024

Park Department: Greg Strawser

Wastewater Department: James McDonald

Town Manager: Stewart Bender

Street Department: Corey Hoopingarner

Water Department: Mika Eudy

Police Marshal: Stanley Strater

Motion to Approve the 2024 Department Heads: Ray Folk Seconded: Steve Schrock Vote: All Ayes

Schedule for 2024 Town Council Meetings

Motion made to continue the 2nd and 4th Monday of the month at 4pm

Motion to Approve: Adam Lambright Seconded: Ray Folk Vote: All Ayes

Town Engineers for 2024

Motion to select DLZ

Motion to Approve: Ray Folk Seconded: Steve Schrock Vote: All Ayes

Legal Advertising for 2024

Motion for Legal Advertising with LaGrange Standard and News

Motion to Approve: Adam Lambright Seconded: Steve Schrock Vote: All Ayes

RDC Appoint for Council Member

Nomination for Marlynn Mast for RDC Council Member

Motion to Approve: Steve Schrock Seconded: Ray Folk Vote: All Ayes

Minutes from previous meeting of December 11, 2023, for Common Council Meeting

Motion to Approve: Adam Lambright Seconded: Steve Schrock Vote: Not All Ayes

Abstained: Marlynn Mast

Lea Parks, Clerk-Treasurer

- Claims
Motion to Approve: Steve Schrock Seconded: Ray Folk Vote: All Ayes
Abstained: Marlynn Mast
- November 2023 Monthly Financial
Motion to Approve: Adam Lambright Seconded: Steve Schrock Vote: All Ayes
- Region 3-A Board of Directors Appoint
Motion to Approve: Ray Folk Seconded: Steve Schrock Vote: All Ayes
- 209 N Harrison St. – Rental – Renter deposit of \$50 to go towards account and Property Owner will pay remaining balance
Motion to Approve: Ray Folk Seconded: Steve Schrock Vote: All Ayes
- SRF – WTP – DLZ - Pay App #49 - \$1,358.00
Motion to Approve: Ray Folk Seconded: Marlynn Mast Vote: All Ayes
- Topeka Chamber of Commerce – Would like to be informed of the Town Businesses Sign by IN-5
Tabled till next Meeting

Stewart Bender, Town Manager/Fire Chief

- Ohio Street Duplex – Rob Yoder - Sub-Divid one lot and replicate three times, will have 9 total
Motion to Approve: Adam Lambright Seconded: Marlynn Mast Vote: All Ayes
- Ohio Street Duplex – Rob Yoder – Is asking the Town would wave tap fees for water
Tabled till next meeting
- CCMG 2024 – Due end of January Application Awarded 2024 to construct in 2025 East Lake St to Pleasant St
Motion to Approve: Ray Folk Seconded: Marlynn Mast Vote All Ayes

- Bulk Water Rate – Meter Deposit – Will have an Ordinance for next Council Meeting. Meter Deposit, checking in other Towns on Rates
- Ligtel New Pricing - \$2,024.55
Motion to Approve: Steve Schrock Seconded: Marlynn Mast Vote: All Ayes
- January 15th at 10:30am at Fire Station meeting with IDEAL Builders

Town Marshal

•

Town Attorney

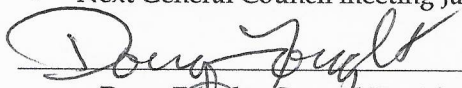
- Conflict Resolution Ordinance – 2023-12-11 – Final Reading
Motion to approve Steve Schrock Seconded: Adam Lambright Vote: All Ayes
- Ordinance 2024-1-8 – An Ordinance Establishing Procedures for the Removal of Horse Affluent from Properties Adjacent to Town Streets
Motion to Approve: Steve Schrock Seconded: Adam Lambright Vote: All Ayes
- December 2023 Revision Salary Ordinance – Amending Clerk Treasurer pay raise and page 6 of Ordinance
Motion to Approve: Marlynn Mast Seconded: Ray Folk Vote: All Ayes
- December 2023 Revision Salary Ordinance – Deputy Clerk raise from \$22.25 to \$23.00
Motion to Approve: Marlynn Mast Seconded: Adam Lambright Vote: All Ayes

Other

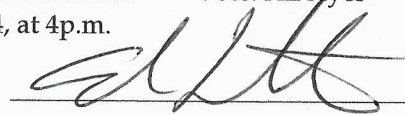
- Keep It Clean – Tanner Miller – Thank You to Town of Topeka for service with his Business
- Street Dept. – Meeting on the 17th at Fire Station for CCMG road construction
- Street Dept – Leaf Vac will need a new motor

Adjournment

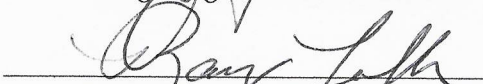
- Doug Fought closed the Council Meeting at 5:35pm
Meeting Adjourned
Motion to Approve: Ray Folk Seconded: Steve Schrock Vote: All Ayes
- Next General Council meeting January 22, 2024, at 4p.m.



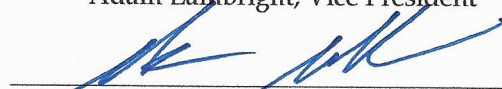
Doug Fought, Council President



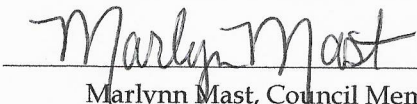
Adam Lambright, Vice President



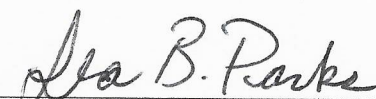
Ray Folk, Council Member



Steve Schrock, Council Member



Marlynn Mast, Council Member

ATTEST 

Lea Parks, Clerk Treasurer