

**Topeka Town Council**

**124 E. Lake Street, Topeka, Indiana**

**General Meeting Minutes February 12, 2024 4:00pm**

Pledge of Allegiance to the Flag

Call to order by Council President, Doug Fought

**Roll Call**

Present: Council Member Steve Schrock, Doug Fought; Ray Folk, Marlynn Mast, Adam Lambright, Lea Parks Clerk-Treasurer

Others in attendance: Via Zoom Town Attorney Bill Eberhard, Stewart Bender Town Manager, DLZ Todd Thurber; Corey Hoopingartner, Cyndi Sadewasser Deputy Clerk, Stan Strater Jr Town Marshal, Jimmy McDonald, Harold Gingerich, Jason Dewart, Cody Stevison, Mark Webster, David Fry

**Minutes from previous meeting of January 22, 2024, for Common Council Meeting**

Motion to Approve: Adam Lambright      Seconded: Steve Schrock      Vote: Not All Ayes

**Lea Parks, Clerk-Treasurer**

- Claims  
Motion to Approve: Marlynn Mast      Seconded: Adam Lambright      Vote: All Ayes
- 239 S Fought Ave – Michael Hershberger - \$50 Utility Deposit – Apply to Account  
Motion to Approve: Adam Lambright      Seconded: Marlynn Mast      Vote: All Ayes
- 215 W Pine St – Arlin Miller Owner – Previous Renter Krystal Geller \$1358.63 – Town Attorney mailed letter  
Motion to Approve: Steve Schrock      Seconded: Marlynn Mast      Vote: All Ayes
- 215 W Pine St - Arlin Miller account balance \$1374.81 – Town Attorney working on  
Tabled till Next Council Meeting
- Interra Credit Union – Presented a Proposal Packet for Town Accounts to Bank at Interra Credit Union  
Motion to Approve: Adam Lambright      Seconded: Ray Folk      Vote: All Ayes
- SRF Disbursement #50 - \$707.00  
Motion to Approve: Ray Folk      Seconded: Adam Lambright      Vote: All Ayes
- Bank Rec – Outstanding Warrant from 2021 - \$32.58 – Expires after 2 years and needs to be receipted back into Utility Account.  
Motion to Approve: Marlynn Mast      Seconded: Ray Folk      Vote: All Ayes
- Annual Financial Report 2023 – Submit into Gateway

Motion to Approve: Ray Folk   Seconded: Steve Schrock   Vote: All Ayes

- CD - Cash that Investment and bring back into Major Moves Account and put that towards the matching portion for Road Projects for 2024.

Motion to Approve: Marlynn Mast   Seconded: Ray Folk   Vote: All Ayes

- Schmidt Rentals - Water Forgiveness - \$2,379.93 - Damage done due to employee install error

Motion to Approve: Steve Schrock   Seconded: Marlynn Mast   Vote: All Ayes

**Stewart Bender, Town Manager/Fire Chief**

- LaGrange County EDC - Sherri Johnson - Community Highlights and what is happening in LaGrange County for 2023 and 2024 - Stellar Program - Would like a Council Member to go to Conference

- Water Superintendent - Letter of Resignation

- CCMG - Awarded to API - \$383,450.00 for 2024 Michigan and Babcock Street

Motion to Approve: Steve Schrock   Seconded: Ray Folk   Vote: All Ayes

Sign Document of Award

Motion to Approve: Adam Lambright   Seconded: Ray Folk   Vote: All Ayes

Sign Agreement with API

Motion to Approve: Steve Schrock   Seconded: Marlynn Mast   Vote: All Ayes

- 2024 Mill and Zook Road Project - Change Order - Not to Exceed \$50,000

Motion to Approve: Adam Lambright   Seconded: Steve Schrock   Vote All Ayes

- Chamber of Commerce - IN-5 Sign - LaGrange County Convention & Visitors Bureau - Grant Funds of \$8,363 - For Town of Topeka Welcome Sign - Premier Signs Quote - \$16,726.17 - Town of Topeka Cost \$8,363.17

Motion to Approve: Adam Lambright   Seconded: Marlynn Mast   Vote: All Ayes

- Fire Gear Quote - Qty 5 - \$23,885.00 - Hoosier Fire Equipment Inc.

Motion to Approve: Marlynn Mast   Seconded: Ray Folk   Vote: All Ayes

Abstained: Adam Lambright

- Street Sweeper Repairs - Not to Exceed \$10,000

Motion to Approve: Ray Folk   Seconded: Marlynn Mast   Vote: All Ayes

- Ferguson - Quote \$1,800 - Hydrant Meter for Bulk Water Sales

Motion to Approve: Steve Schrock   Seconded: Marlynn Mast   Vote: All Ayes

- Pond Champs - Quote - Silver Multi Package - \$3,221.35

Motion to Approve: Steve Schrock   Seconded: Ray Folk   Vote: All Ayes

- Evapar - Generator PM - Quote - \$3,200

Motion to Approve: Steve Schrock   Seconded: Adam Lambright   Vote: All Ayes

- Mapletonics - Internet Switch - 1 for PD, 1 for West Park - For Camera - Each Price \$1,056.99 for a total of Qty 2 = \$2,113.98

Motion to Approve: Marlynn Mast   Seconded: Ray Folk   Vote: All Ayes

- Road School Conference – For 2 days March 12-13, 2024 – For Street Superintendent and Town Manager – at Purdue  
Motion to Approve: Marlynn Mast Seconded: Ray Folk Vote: All Ayes

#### Town Marshal

#### Town Attorney

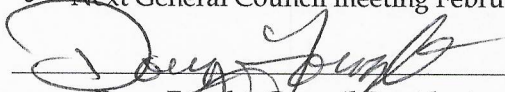
- Liability Waiver and Indemnity Agreement  
Motion to approve: Ray Folk Seconded: Marlynn Mast Vote: All Ayes
- Ordinance 2024-2-12 Purchasing Internal Spending  
Motion to Approve and Waive 2<sup>nd</sup> Reading: Ray Folk Seconded: Marlynn Mast Vote: All Ayes  
Approval of First Reading  
Motion to Approve: Adam Lambright Seconded: Ray Folk Vote: All Ayes
- Ordinance for Water and Sewer Rates – Think about Raising Rates

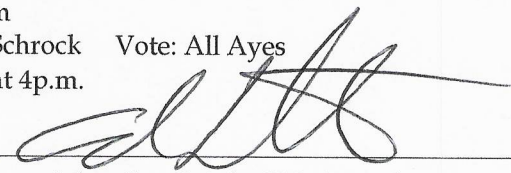
#### Other

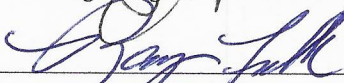
- Stewart Bender – Ordinance Conflict Resolution Policy – Discussion and Explanation of Ordinance
- Corey Hoopingarner – Oil Sample Back from Leaf Vac – No Metal Particles
- Marlynn Mast – What is the next step for a New Police Dept Building? – Need a Location/land in Town.
- Steve Schrock – Park Board – Think of Improvements to East Park

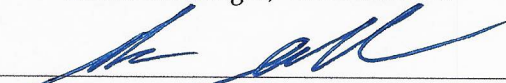
#### Adjournment

- Doug Fought closed the Council Meeting at 6:02pm  
Motion to Adjourn: Ray Folk Seconded: Steve Schrock Vote: All Ayes
- Next General Council meeting February 26, 2024, at 4p.m.

  
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Doug Fought, Council President

  
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Adam Lambright, Vice President

  
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Ray Folk, Council Member

  
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Steve Schrock, Council Member

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Marlynn Mast, Council Member

ATTEST   
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Lea Parks, Clerk Treasurer