

Topeka Town Council
124 E. Lake Street, Topeka, Indiana
General Meeting Minutes June 9, 2025 4:00pm
Pledge of Allegiance to the Flag
Call to order by President, Adam Lambright

Roll Call

Present: Council Member, Adam Lambright, Ray Folk, Marlynn Mast, Steve Schrock, Justin Geigley, Lea Parks Clerk-Treasurer

Others in attendance: Town Attorney Bill Eberhard and Savana Strater, Stewart Bender Town Manager, Cyndi Sadewasser Deputy Clerk, Tim Cleveland, Todd Thurber DLZ, Kenny Wingard, Harold Gingerich, Dennis Lambright, Larry Miller, Larry Yoder, Fritz Helmuth, Jr Troyer, Mark Webster

Minutes from previous meeting of May 27, 2025, for Common Council Meeting

Motion to Approve: Ray Folk Seconded: Steve Schrock Vote: All Ayes

Lea Parks, Clerk-Treasurer

- Claims
Motion to Approve: Steve Schrock Seconded: Justin Geigley Vote: All Ayes
- May 2025 Appropriation Report
- 319 S Harrison - Lance Kiles - Request to waive Final Utility Bill - Signed Certified Collection letter on 5/19/25 - Table till next meeting
Motion to Approve: Steve Schrock Seconded: Ray Folk Vote: All Ayes
- 320 Todd St - Pool Fill Sewer Fee Forgiveness - \$86.09
Motion to Approve: Justin Geigley Seconded: Ray Folk Vote: All Ayes
- 501 Jay St - Pool Fill - Sewer Fee Forgiveness - \$92.66
Motion to Approve: Ray Folk Seconded: Justin Geigley Vote: All Ayes
- 306 S Main St - Megan Baker - Final Utility Bill \$342.05 Past Due - Table till next meeting
Motion to Approve: Justin Geigley Seconded: Steve Schrock Vote: All Ayes
- 218 N Main St - Craig Weaver - Certified Letter Sent - \$566.28 - Had Stan Strater see if he could locate and Craig Weaver contacted Stan and he got a current address to mail the certified letter to - Table till next meeting
Motion to Approve: Steve Schrock Seconded: Ray Folk Vote: All Ayes
- Corrective Action Plan for SBOA Audit 2020-2023 - Narrative Submitted May 19, 2025

Stewart Bender, Town Manager/Fire Chief

- Snax In Pax Tax Abatement – Resolution # 2014-12-2210 – Contacted County and is in Compliance
Motion to Approve: Justin Geigley Seconded: Steve Schrock Vote: All Ayes
- 515 W Lake – Request Positive Recommendation for Fence
Motion to Approve: Steve Schrock Seconded: Justin Geigley Vote: All Ayes
- Fritz Helmuth – Discussion about Bike Trails and DLZ Engineers – Also a Meter Tap Fee & Service Invoice \$6300.00 – Table till next meeting
Motion to Approve: Marlynn Mast Seconded: Justin Geigley Vote: All Ayes
- Topeka Signs – Table till next meeting
Motion to Approve: Steve Schrock Seconded: Marlynn Mast Vote: All Ayes
- May Water Consumption
- Lehman Avenue – Bids – Awarded to Pulver Asphalt \$1,072,715.00
Motion to Approve: Marlynn Mast Seconded: Steve Schrock Vote: All Ayes
Notices to Businesses
Motion to Approve: Ray Folk Seconded: Justin Geigley Vote: All Ayes
Request to sign agreement outside of meeting
Motion to Approve: Marlynn Mast Seconded: Ray Folk Vote: All Ayes
- Request for 3 Laptops & 2 Tablets for Fire Dept – Quote \$23,549.90
Motion to Approve: Justin Geigley Seconded: Marlynn Mast Vote: All Ayes
- Clothing Bin – Town Manager to contact owner of the bin and bring back to Council with a solution
Motion to Approve: Justin Geigley Seconded: Steve Schrock Vote: All Ayes
- API – Updating Discussion on East Lake St Road Work
- Pond Champs – Discussion – Have not treated the Pond – Looking into something different for next year - Quotes

Town Marshal

-

Town Attorney

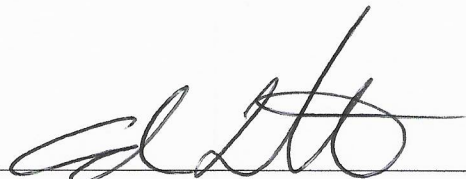
- Introducing Savana Strater as a paralegal at Bill Eberhard’s Office
- Ordinance 2024-12-16 for Peddlers and Vendors make some Correction to this Ordinance- Develop A Food Truck Ordinance – Then An Agreement for all 501c3 to hold the Town Harmless - Table till next meeting
Motion to Approve: Marlynn Mast Seconded: Ray Folk Vote: All Ayes
- Discussion on Club 720 and Invoice from Bontrager Excavating for \$120,000 – Table paying invoice
Motion to Approve: Marlynn Mast Seconded: Justin Geigley Vote: All Ayes

Other

- Steve Schrock- Discussion on timeclock - Working on getting more quotes
- Justin Geigley - Auto Bill Pay - Clerk Treasurer and Attorney looking into and fee
- Adam Lambright and Lea Parks - New Hire PD Agreement for sending new officer to the Academy
Motion to Approve: Ray Folk Seconded: Steve Schrock Vote: All Ayes
- Lea Parks - Asking Town Attorney to confirm that there will be no conflicts with Attorney's Office new hire of Savana Strater
- Marlynn Mast - Topeka Together - 4th of July Celebration Operational Plan
- Harold Gingerich - Discussion about Topeka Historical Society - Acknowledge Noah Cleveland for receiving an award by the Daughters of the American Revolution

Adjournment

- Meeting Adjourned by President Adam Lambright at 5:27pm
Motion to Approve: Justin Geigley Seconded: Ray Folk Vote: All Ayes
- Next General Council meeting June 23, 2025, at 4p.m

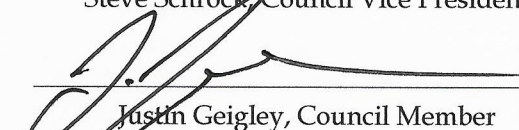


Adam Lambright, Council President



Steve Schrock, Council Vice President


Ray Folk, Council Member



Justin Geigley, Council Member



Marlynn Mast, Council Member

ATTEST 

Lea Parks, Clerk Treasurer