

Topeka Town Council
124 E. Lake Street, Topeka, Indiana
General Meeting Minutes June 23, 2025 4:00pm
Pledge of Allegiance to the Flag
Call to order by President, Adam Lambright

Roll Call

Present: Council Member, Adam Lambright, Ray Folk, Marlynn Mast, Steve Schrock, Justin Geigley, Lea Parks Clerk-Treasurer

Others in attendance: Via Zoom Town Attorney Bill Eberhard, Stewart Bender Town Manager, Cyndi Sadewasser Deputy Clerk, Stan Strater Jr Marshal, Dennis Lambright, Eric Dunithan, Butch Lehman

Minutes from previous meeting of June 9, 2025, for Common Council Meeting

Motion to Approve: Marlynn Mast Seconded: Steve Schrock Vote: All Ayes

Lea Parks, Clerk-Treasurer

- Claims
Motion to Approve: Steve Schrock Seconded: Justin Geigley Vote: All Ayes

- June 2025 Appropriation Report - Noted as Received

- May 2025 Monthly Financials
Motion to Approve: Steve Schrock Seconded: Justin Geigley Vote: All Ayes

- 319 S Harrison - Lance Kiles - Request to waive Final Utility Bill - Signed Certified Collection letter on 5/19/25 - Table till November Council meeting bring before board if not paid as contract shows
Motion to Approve: Justin Geigley Seconded: Ray Folk Vote: All Ayes

- 306 S Main St - Megan Baker - Final Utility Bill \$342.05 Past Due - Customer is making payments - Take off for future minutes
Motion to Approve: Steve Schrock Seconded: Justin Geigley Vote: All Ayes

- 218 N Main St - Craig Weaver - Certified Letter Sent - \$566.28 - Had Stan Strater see if he could locate and Craig Weaver contacted Stan and he got a current address to mail the certified letter to - Table till November Council meeting bring before board if not paid as contract shows
Motion to Approve: Justin Geigley Seconded: Ray Folk Vote: All Ayes

- S&H Metal Tax Abatement - Resolution No. 2017-10-9 - Table till next meeting
Motion to Approve: Marlynn Mast Seconded: Justin Geigley Vote: All Ayes

- Fritz Helmuth – API Invoice No. 19136 for added water service for Tiffany’s \$4,300 – Also Town of Topeka Invoice No. 447 Install 2” Tap Fee \$2000 – Total of \$6,300 – In accordance to Ordinance No. 2024-7-22 Council Not Granting a Waiver
Motion to Approve: Ray Folk Seconded: Steve Schrock Vote: All Ayes

Stewart Bender, Town Manager/Fire Chief

- Topeka Signs – Welcome Sign, Sign by Dollar General, Westview Championship Sign – Town Events Sign at Park – Digital Sign - Table till Budget Workshop Discussion
Motion to Approve: Ray Folk Seconded: Marlynn Mast Vote: All Ayes
- Millings – Employee’s requesting – Town Manager Grant people within town limits the ability to haul away millings as he sees fit
Motion to Approve: Justin Geigley Seconded: Steve Schrock Vote: All Ayes
- 105 S Main – Kenny Wingard - Requesting A Remodel Permit – Council Granted the Permit
Motion to Approve: Ray Folk Seconded: Marlynn Mast Vote: All Ayes
- Kadin Schrock Memorial Tournament Adoption Fundraiser – Request to waive Diamond Retail Fee for Benefit – Request Granted to Waive Fee
Motion to Approve: Marlynn Mast Seconded: Ray Folk Vote: All Ayes
- Alley and South Parking Lot behind Town Hall –Received Quotes - Awarded to Pulver contingent on fixing several roads with bad spots
Motion to Approve: Marlynn Mast Seconded: Ray Folk Vote: All Ayes
- Heartland Farm & Pet Supplies – Request to Landscape – Granted Landscape and to Maintain
Motion to Approve: Marlynn Mast Seconded: Ray Folk Vote: All Ayes

Town Marshal

- March – May Police Department Activity Report

Town Attorney

- Utility Billing – Nonpayment Issues - Water Meter Deposit Increase – Pool Fill Forgiveness Fee – Rates for Renters – Rates for Residential – Lien Property – Rewrite Billing Ordinance – Office Staff bring Council a Proposal
Motion to Approve: Justin Geigley Seconded: Steve Schrock Vote: All Ayes
Water Meter Deposit Increase – Requesting more information - Table till next meeting
Motion to Approve: Ray Folk Seconded: Justin Geigley Vote: All Ayes

Other

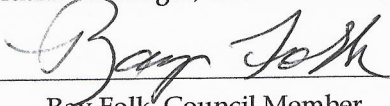
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Adjournment

- Meeting Adjourned by President Adam Lambright at 5:25pm
Motion to Approve: Justin Geigley Seconded: Steve Schrock Vote: All Ayes
- Next General Council meeting July 14, 2025, at 4p.m



Adam Lambright, Council President



Ray Folk, Council Member

Marlynn Mast, Council Member



Steve Schrock, Council Vice President

Justin Geigley, Council Member

ATTEST



Lea Parks, Clerk Treasurer