

Topeka Town Council
124 E. Lake Street, Topeka, Indiana
General Meeting Minutes July 14, 2025 4:00pm
Pledge of Allegiance to the Flag
Call to order by President, Adam Lambright

Roll Call

Present: Council Member, Adam Lambright, Ray Folk, Marlynn Mast, Steve Schrock, Justin Geigley, Lea Parks Clerk-Treasurer

Others in Attendance: Town Attorney Bill Eberhard, Stewart Bender Town Manager, Cyndi Sadewasser Deputy Clerk, Stan Strater Jr Marshal, Freeman Bontrager, Harold Gingerich, Fritz Helmuth, Mark Webster, Gary Yoder, James Yoder, Larry Yoder, Kenny Wingard, Casey Erwin DLZ

Minutes from previous meeting of June 23, 2025, for Common Council Meeting

Motion to Approve: Steve Schrock Seconded: Ray Folk Vote: All Ayes

Lea Parks, Clerk-Treasurer

- Claims
Motion to Approve: Steve Schrock Seconded: Justin Geigley Vote: All Ayes

- 218 N Harrison St – Sewer Forgiveness Fee – Pool Fill - \$71.28 – Request to waive fee
Motion to Approve: Justin Geigley Seconded: Steve Schrock Vote: All Ayes

- 2026 Travel Guide Advertising – 1 Page Ad - \$2,945 – Split cost with LCCVB – Town Portion \$1,472.50
Motion to Approve: Justin Geigley Seconded: Steve Schrock Vote: All Ayes

- S&H Metal Tax Abatement – Resolution No. 2017-10-9 – County Approved

- Fritz Helmuth – Discussing Invoice - API Invoice No. 19136 for added water service for Tiffany's \$4,300 – Also Town of Topeka Invoice No. 447 Install 2" Tap Fee \$2000 – Total of \$6,300 – In accordance to Ordinance No. 2024-7-22 Council Not Granting a Waiver – Justin Geigley Motion to Move to Next Agenda Item
Motion to Approve: Justin Geigley Seconded: Ray Folk Vote: All Ayes

- New Payroll System Software – Received 3 Quotes – Table Till Next Meeting

- BS&A – Boyce Cloud System New Software – Boyce Keystone will be fading out – Annual Fee for Software System \$25,340 – New Modules, Configuration, Implementation and Training \$21,900 – Total Proposed Cost \$47,240
Motion to Approve: Ray Folk Seconded: Justin Geigley Vote: All Ayes

- Casey Erwin, DLZ - API - Pay App #3 - \$548,545.64 - Request Recommendation to the RDC Council
Motion to Approve: Marlynn Mast Seconded: Justin Geigley Vote: All Ayes

Stewart Bender, Town Manager/Fire Chief

- June Water Consumption
- 525 N Main St - Request a Positive Recommendation for a Small Produce Trailer on Property
Motion to Approve: Justin Geigley Seconded: Marlynn Mast Vote: All Ayes
- 426 N Main - Installing a PVC Yard Drainpipe routed to Town Storm Drain- Council Request that based on Approval Town Manager Stewart Bender to do a Final Inspection
Motion to Approve: Justin Geigley Seconded: Ray Folk Vote: All Ayes
- Town Hall Entrance and Sidewalk - Quote - Awarded to - The Lakes Development LLC - \$13,491.00
Motion to Approve: Marlynn Mast Seconded: Ray Folk Vote: All Ayes
- Barr Drain on Lehman - Town Portion \$462.50 - Request to send to County Drainage Board
Motion to Approve: Marlynn Mast Seconded: Justin Geigley Vote: All Ayes
- Work started on Ohio Street
- Fuel Lock System

Town Marshal

- New Officer - Lane Norris - Academy will be in 7 weeks - Request Approval to take Police Vehicle home
Motion to Approve: Marlynn Mast Seconded: Justin Geigley Vote: All Ayes
- Zook St Property - Can't find owner - Discussion

Town Attorney

- Working on Ordinance and Agreement
- Discussion to work on a 10 year water plan with Casey at DLZ and Town Manager to support the Barr Ditch system
Motion to Approve: Justin Geigley Seconded: Ray Folk Vote: All Ayes

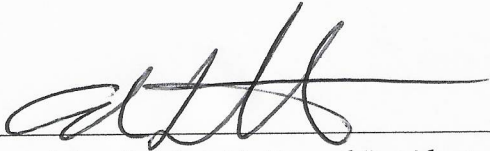
Other

- Clerk Treasurer Lea Parks - Budget and Employee Review Discussion at Next Council Meeting
- Marlynn Mast - Topeka Together - Request Permission to have an Event - Music on Morrow on August 22, 2025 at West Park
Motion to Approve: Ray Folk Seconded: Justin Geigley Vote: Not All Ayes
Abstained: Marlynn Mast
- Justin Geigley - Council officially Recognizes and Thanks Topeka Together for the work they did for the 4th of July
Motion to Approve: Justin Geigley Seconded: Ray Folk Vote: All Ayes

- Steve Schrock – Asking if there is a way to Post the Agenda for YouTube viewers to see – Yes will post the Agenda going forward for viewers

Adjournment

- Meeting Adjourned by President Adam Lambright at 5:41pm
Motion to Approve: Justin Geigley Seconded: Steve Schrock Vote: All Ayes
- Next General Council meeting July 28, 2025, at 4p.m



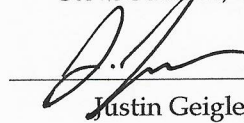
Adam Lambright, Council President



Steve Schrock, Council Vice President



Ray Folk, Council Member



Justin Geigley, Council Member



Marlynn Mast, Council Member

ATTEST 

Lea Parks, Clerk Treasurer