

Topeka Town Council
124 E. Lake Street, Topeka, Indiana
General Meeting Minutes November 24, 2025 4:00pm
Pledge of Allegiance to the Flag
Call to order by President, Adam Lambright

Roll Call

Present: Council Member, Adam Lambright, Ray Folk, Marlynn Mast, Steve Schrock, Justin Geigley, Lea Parks Clerk-Treasurer

Others in Attendance: Via Zoom Town Attorney Bill Eberhard, Stewart Bender Town Manager, Stan Strater Jr, Cyndi Sadewasser Deputy Clerk, Reagan Penick, Kevin Wright, Greg Strawser, Kipp Lowe, Kenny Sprague, Kenny Wingard, Daniel Beechy Jr.

Approval of Agenda as Presented

Motion to Approve: Ray Folk Seconded: Steve Schrock Vote: All Ayes

Minutes from previous meeting of November 10, 2025, for Common Council Meeting

Motion to Approve: Ray Folk Seconded: Steve Schrock Vote: All Ayes

Lea Parks, Clerk-Treasurer

- **Claims**
Motion to Approve: Justin Geigley Seconded: Marlynn Mast Vote: All Ayes

- **Employee Pay Raise for 2026 Salary Ordinance – Clerk Treasurer recommended \$1.00 to all employees, also including salary employees and Clerks office, Deputy Clerk pay at \$26.00, and additional 2 personal days**
Motion to Approve: Marlynn Mast Seconded: Justin Geigley Vote: All Ayes
Clerk Treasurer - corrections for 2 employees to receive \$1.00 raise at their 1-year employment anniversary – Eric Moser and Lane Norris
Motion to Approve: Ray Folk Seconded: Steve Schrock Vote: All Ayes

- **2026 Meeting Schedules – Starts at 4pm Town Council and Redevelopment Meetings on the 2nd Monday of the Month, the 4th Monday of the Month is Town Council and Park Board, Also the Thursday before the meetings will be a Staff Meeting at 3pm**
Motion to Approve: Marlynn Mast Seconded: Steve Schrock Vote: All Ayes

- **PD requesting \$300 for their own Christmas Dinner – Clerk Treasurer recommended No as they are included with the Town Christmas**
Motion to Approve: Ray Folk Seconded: Justin Geigley Vote: Not All Ayes
Nay: Steve Schrock

- **Changing Utility Deposit Fee – Ray Folk suggested/introduced changing Fee to \$150 – Town Attorney will work on an ordinance for the utility fee change and this change will have to be advertised**

Motion to Approve: Steve Schrock Seconded: Ray Folk Vote: All Ayes

- Executive Session on November 10, 2025 for Employee Performance Review
Motion to Approve: Steve Schrock Seconded: Ray Folk Vote: All Ayes
- Executive Session on November 10, 2025 for Communications with Attorney Client Privilege
Motion to Approve: Ray Folk Seconded: Justin Geigley Vote: All Ayes
- Notice in LaGrange Standard published on November 4, 2025 for Council meeting on November 24, 2025 to start at 3pm instead of 4pm.
Motion to Approve: Marlynn Mast Seconded: Steve Schrock Vote: All Ayes
- Bakertilly – Arbitrage Agreement for Town Bonds
Motion to Approve: Ray Folk Seconded: Steve Schrock Vote: All Ayes
- Committee Recommendation – Justin Geigley notate how much Council Appreciates Bill Eberhard and everything that he has done for the Town of Topeka – Committee met with another Attorney Tony Manns – Tabled for further discussion

Stewart Bender, Town Manager/Fire Chief

- October Incident Report
- Brickhouse Coffee – Alley 1 way & 2 parking spots – Recommendation for a Do Not Enter sign and let owner handle his parking lot and revisit if there becomes an issue with exiting the parking lot due to traffic
Motion to Approve: Marlynn Mast Seconded: Justin Geigley Vote: All Ayes
- Cap Quote – Stewarts Truck – to hold more equipment in the truck bed
Motion to Approve: Marlynn Mast Seconded: Steve Schrock Vote: All Ayes
- Turn Out Gear for Fire Dept – Requesting approval for 2026 and it takes 6-8 weeks to order
Motion to Approve: Justin Geigley Seconded: Marlynn Mast Vote: All Ayes
- Eden Township Trustee – Requesting to use room at Fire Station for monthly meetings – Attorney writing up an Interlocal Agreement
Motion to Approve: Marlynn Mast Seconded: Ray Folk Vote: All Ayes
- Clearspring Manufacturing – Purchased a building in Town – Requesting a positive recommendation from Council for Solar on the Roof and a Microturbine for the Solar roof
Motion to Approve: Marlynn Mast Seconded: Ray Folk Vote: All Ayes

Town Marshal

Town Attorney

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Other

- Steve Schrock – Make a Motion to Honor Joy Sharp for all her Years of Service
Motion to Approve: Steve Schrock Seconded: Ray Schrock Vote: All Ayes

Adjournment

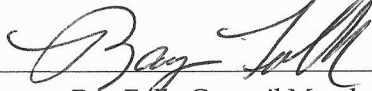
- Meeting Adjourned by President Adam Lambright at 4:12pm
Motion to Approve: Justin Geigley Seconded: Steve Schrock Vote: All Ayes
- Next General Council meeting December 15, 2025, at 4p.m



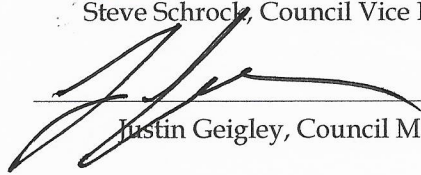
Adam Lambright, Council President



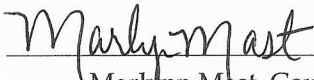
Steve Schrock, Council Vice President



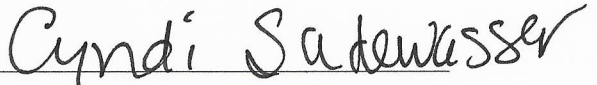
Ray Folk, Council Member



Justin Geigley, Council Member



Marlynn Mast, Council Member

ATTEST 
Lea Parks, Clerk Treasurer