

Topeka Town Council
124 E. Lake Street, Topeka, Indiana
General Meeting Minutes December 15, 2025 4:00pm

Pledge of Allegiance to the Flag

Call to order by President, Adam Lambright

Roll Call

Present: Council Member, Adam Lambright, Ray Folk, Marlynn Mast, Steve Schrock, Justin Geigley, Lea Parks Clerk-Treasurer

Others in Attendance: Via Zoom Town Attorney Bill Eberhard, Stewart Bender Town Manager, Stan Strater Jr, Cyndi Sadewasser Deputy Clerk, Isiah Trowbridge, Dave Fry, Ventura Munoz, Harold Gingerich, Maicee Orozco, Casey Erwin DLZ, Katie Wink, Janell Lambright, Mark Webster, Kenny Wingard, Ryan Chasey Club 720

Approval of Agenda as Presented

Motion to Approve: Ray Folk Seconded: Steve Schrock Vote: All Ayes

Minutes from previous meeting of November 24, 2025, for Common Council Meeting

Motion to Approve: Ray Folk Seconded: Justin Geigley Vote: All Ayes

Lea Parks, Clerk-Treasurer

- Claims
Motion to Approve: Steve Schrock Seconded: Justin Geigley Vote: All Ayes
- 2026 Salary Ordinance - With the Clerk Treasurer as the Recording Secretary
Motion to Approve: Justin Geigley Seconded: Marlynn Mast Vote: All Ayes
- October Monthly Financials
Motion to Approve: Marlynn Mast Seconded: Ray Folk Vote: All Ayes
- December 26, 2025 Request to Close the Town Hall Office - Marlynn Mast made a motion to have all Town Employees off unless called in by the Management - Employees to use their vacation or personal time
Motion to Approve: Marlynn Mast Seconded: Steve Schrock Vote: All Ayes
- Resolution No. 2025-52 - Request for Clerk Treasurer to pay bills through the end of the year for 2025
Motion to Approve: Marlynn Mast Seconded: Justin Geigley Vote: All Ayes
- Resolution No. 2025-53 - Transfer of Park funds 2204 Category 3 and 4 transfer to Category 1 - Transfer total \$51,000
Motion to Approve: Ray Folk Seconded: Justin Geigley Vote: All Ayes

- 224 Morrow St - Topeka Villas units 600-1400 - Past due utility bill \$2655.37 - Tabled till next meeting
Motion to Approve: Steve Schrock Seconded: Marlynn Mast Vote: All Ayes
- 317 E Lake St - Utility past due bill \$403.36 - Request for Forgiveness Fee
Motion to Approve: Steve Schrock Seconded: Justin Geigley Vote: All Ayes
- FCI - Inv.# 22096-01 \$277,620.00 - UV Disinfection - ARP COVID monies Obligation
Motion to Approve: Marlynn Mast Seconded: Ray Folk Vote: All Ayes
- Bakertilly - Phase 1-4 IRA Base Energy Credit Compliance
Motion to Approve: Marlynn Mast Seconded: Ray Folk Vote: All Ayes
- Appointment of Dept Liaisons for 2026 Calendar Year -
Fire Dept Liaison - Justin Geigley
Police Dept Liaison - Ray Folk
Park & Street Dept Liaison - Marlynn Mast
Water & Wastewater Dept Liaison - Steve Schrock
Motion to Approve: Ray Folk Seconded: Marlynn Mast Vote: All Ayes
- Attorney Representation for the 2026 Calendar Year - Ray Folk motion to retain Bill Eberhard for the 2026 Calendar Year
Motion to Approve: Ray Folk Seconded: Marlynn Mast Vote: Not All Ayes
Voted Nay: Steve Schrock and Justin Geigley
Voted Ayes: Adam Lambright

Stewart Bender, Town Manager/Fire Chief

- November Water Consumption
- Brickhouse Coffee - An Ordinance No. 2025-12-15 Approving Leasing Property to KCJ of Topeka, LLC
Motion to Approve: Marlynn Mast Seconded: Justin Geigley Vote: All Ayes
- Bike Trail - Request Easement - Discussion on Maintenance
Motion to Approve: Justin Geigley Seconded: Marlynn Mast Vote: All Ayes
- ADA - Request to Approve Updates on the ADA Plan and Title VI
Motion to Approve: Marlynn Mast Seconded: Steve Schrock Vote: All Ayes
- Wolcottville/Topeka BZA - Opening for Joint Position
- 426 Hillcrest St - New Building - Request for a Favorable Recommendation
Motion to Approve: Marlynn Mast Seconded: Ray Folk Vote: All Ayes
- Casey Erwin DLZ - Ohio St - Retainage - Discussion
- Adam Lambright - Eric Norris has received his CDL License - Contract needs signed and in his file with the Town

Town Marshal

- Kelley Chevrolete - Quote for 2026 Chevy Silverado PPV - \$53,392.00
Motion to Approve: Ray Folk Seconded: Marlynn Mast Vote: All Ayes
- K-9 Dog - Initial Cost \$25,000 of getting everything up and running depends on individual and training for 2026 - Ray Folk requesting to move forward with the K-9 Program - Adam Lambright Recommends the K-9 to be on a Town Contract as well since it's an investment - Ray Folk resubmits his motion with the K-9 program as long as we implement the dog stay with the Topeka PD if the handler decides to leave
Motion to Approve: Ray Folk Seconded: Marlynn Mast Vote: All Ayes
- August - November Police Activity Reports
- Discussion of Snow Removal on cul-de-sac - Town Attorney make necessary wording to the Snow Removal Ordinance
- Recommendation for Lane Norris to receive a \$500 one time fee for Graduating the Police Academy
Motion to Approve: Steve Schrock Seconded: Justin Geigley Vote: All Ayes
- Payroll Time Punch Discussion

Town Attorney

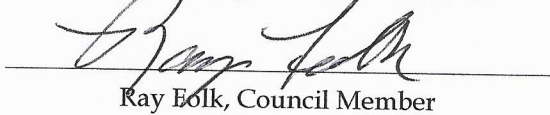
- Interlocal Agreement with Eden Township on the use of a room at the Topeka Fire Station
Motion to Approve: Marlynn Mast Seconded: Justin Geigley Vote: All Ayes
- Notice of Public Hearing to Increase of water deposit rate to \$150 to be published in Newspaper

Adjournment

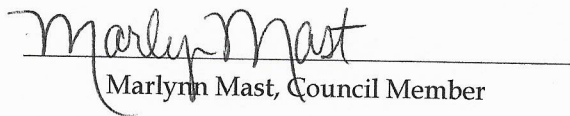
- Meeting Adjourned by President Adam Lambright at 5:04pm
Motion to Approve: Steve Schrock Seconded: Justin Geigley Vote: All Ayes
- Next General Council meeting January 12, 2026, at 4p.m



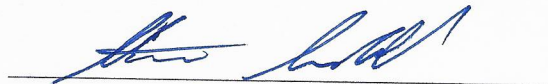
Adam Lambright, Council President



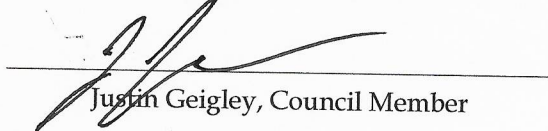
Ray Folk, Council Member




Marlynn Mast, Council Member



Steve Schrock, Council Vice President



Justin Geigley, Council Member

ATTEST 

Lea Parks, Clerk Treasurer